# **MANAGEMENT OF WASTE - STANDARD AND SPIEL**

## STANDARD

Management of Waste (extract from NDIS Practice Standards: Core Module – 4 Provision of Supports – Environment Standard).

This is what you need to demonstrate to the auditor that you meet.

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| **Outcome:** Each participant, each worker, and any other person in the home is protected from harm as a result of exposure to waste, infectious or hazardous substances generated during the delivery of supports. |
| **To achieve this outcome, the following indicators should be demonstrated:**  Policies, procedures and practices are in place for the safe and appropriate storage and disposal of waste, infectious or hazardous substances that comply with current legislation and local health district requirements.  All incidents involving infectious material, body substances or hazardous substances are reported, recorded, investigated and reviewed.  An emergency plan is in place to respond to clinical waste or hazardous substance management issues and/or accidents. Where the plan is implemented, its effectiveness is evaluated, and revisions are made if required.  Workers involved in the management of waste and hazardous substances receive training to ensure safe and appropriate handling. This includes training on any protective equipment and clothing required when handling waste or hazardous substances. |

## SPIEL

Your explanation to the auditors of how you meet the above section of the Provision of Supports Standard.

For you to read, adapt and then insert into your NDIS Commission On-line Application

Yellow highlights definitely need your attention – make sure you delete what is not pertinent to your organisation

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| XXX does not generally come into contact with or manage infectious of hazardous substances in the delivery of supports.  XXX has a Safe Practice and Environment Policy and Procedures that addresses:   * Management and disposal of contaminated waste including sharps in accordance with local council regulations and in line with infection control requirements * Disposal and minimisation of general waste in accordance with local council regulations to ensure clean and healthy sites * Minimisation of paper consumption, and reuse and/or recycling as appropriate in accordance with local council regulations * Disposal and minimisation of confidential information * Clean up and disposal of spills   Any incident relating to waste management (e.g. bodily fluid clean-up, privacy breach) would be managed as per the Incident Management procedures.  Staff are trained on these issues at induction and then as part of the Annual Training Plan. (Refer to NDIS Induction Checklist, Annual Training Plan) |

Supporting Documents Already Provided

* *Safe Practice and Environment Policy & Procedures*
* *NDIS Induction Checklist*
* *Annual Training Plan*
* *Incident Management Policy & Procedures*