# **PRIVACY AND DIGNITY – SPIEL AND STANDARD**

## STANDARD

Privacy and Dignity Criteria - extract from NDIS Rights and Responsibilities Practice Standards: Core Module.

This is what you need to demonstrate to the auditor that you meet.

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| **Outcome:** Each participant accesses supports that respect and protect their dignity and right to privacy. |
| **To achieve this outcome, the following indicators should be demonstrated:** * Are consistent processes and practices in place that respect and protect the personal privacy and dignity of each participant?
* Is each participant advised of confidentiality policies using the language, mode of communication and terms that the participant is most likely to understand?
* Does each participant understand and agree to what personal information will be collected and why, including recorded material in audio and/or visual format.
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## SPIEL

Your explanation to the auditors on how you meet the above criteria from the Rights and Responsibilities Standard.

Read the Spiel below, adapt it to reflect what you are doing and then insert into your NDIS Commission On-line Application

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| * XXX NDIS Participants are provided with information via the NDIS Service Agreement on how their privacy will be respected whilst accessing services
* XXX has a Privacy and Information Management Policy including collecting, storing, utilisation, access to and sharing of participant information. within privacy and confidentiality provisions.
* All XXX staff are provided with training with regards to privacy at induction and annually
* At XXX the Participant’s communications needs are considered prior to the initial assessment to enable the AHP to be prepared on how to best communicate with the Participant
* XXX participants provide consent during development of Support Plans and Service Agreements and throughout the period of service as appropriate to ensure they understand the purpose of holding the information and what it will be used for. Audits of participants’ consent is part of the Service Agreement Audit which is undertaken regularly to ensure consent is collected and recorded appropriately

*Supporting Documents:** *Privacy and Information Management Policy*
* *NDIS Service Agreement Audit*

*Related Resource / Attachments Already Supplied:** *NDIS Service Agreement*
* *Induction Package*
* *Annual Training Plan*
* *New Participant Intake Checklist*
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